



Sadanlal Sanwaldas Khanna Girls' Degree College, Prayagraj

(A Constituent College of the University of Allahabad)

Accredited 'A' grade by NAAC

Ref.

Date 7/07/2021

NOTICE

A meeting of IQAC of S.S. Khanna Girls' Degree College is scheduled to be held on 20/07/2021 at 12:00 Noon in the Conference Hall. You are requested to attend the meeting.

Agenda for Meeting on 20/07/2021

- 1) Confirmation of minutes of last meeting held on 15/03/2021
- 2) Welcome of new members of IQAC
- 3) Consideration of grade sheet and recommendations given by NAAC Peer Team
- 4) To consider the proposal for conducting Green Audit
- 5) To review the project report submitted by Dr. Rekha Rani
- 6) To consider the report of online summer coaching
- 7) To consider the proposal for conducting workshop on 'Research Methodology' and 'Human Values and Ethics'
- 8) To consider the matter regarding holding national/international seminar
- 9) Any other matter with the permission of chair

Dr. Manjari Shukla
(IQAC Coordinator)
Co-ordinator
IQAC (NAAC)
S.S. Khanna Girls' Degree College
Allahabad

Prof. Lalima Singh
(Principal)
PRINCIPAL
S.S. Khanna Girls' Degree College
Allahabad

Minutes of meeting of IQAC held on 20/07/2021

A meeting of IQAC was held on 20.07.2021. The meeting was chaired by Prof. Lalima Singh (Principal, Chairperson IQAC). A few members joined the meeting online with following link: <https://meet.google.com/lji-ojxf-tpa>.

Following members were present in the meeting:

- i) Dr. Asha Seth (**Online mode**)
- ii) Hon'ble Justice Arun Tandon
- iii) Hon'ble Justice A.P. Sahi (**Online mode**)
- iv) Dr. R.K. Tandon
- v) Prof. Shanthi Sundaram (**Online mode**)
- vi) Mr. Dilip Mehrotra
- vii) Dr. Neerja Sachdev (Vice Principal)
- viii) Dr. Meenu Agrawal
- ix) Dr. Rachna Anand Gaur
- x) Dr. Ritu Jaiswal
- xi) Dr. Archana Jyoti
- xii) Dr. Preeti Singh
- xiii) Dr. Rekha Rani
- xiv) Dr. Sippy Singh
- xv) Dr. Tanushree Roy
- xvi) Dr. Riya Mukherjee
- xvii) Dr. Saumya Krishna
- xviii) Dr. Jyoti Baijal (**Online mode**)
- xix) Dr. Mohd. Akhlaqur Rahman (**Online mode**)
- xx) Dr. Anuradha Singh
- xxi) Dr. Manjari Shukla (Co-ordinator, IQAC)

Resolution No. 1:

- The minutes of the last meeting held on 15.03.2021 were read out and confirmed.

Resolution No. 2:

- The new members of IQAC were welcomed by the chairperson of the IQAC cell.

Resolution No. 3:

- The gradesheet of the college was read out, and the recommendations specified by the NAAC Peer Review Team were shared.

On the basis of analysis of gradesheet, the Chairperson highlighted following major points which need to be improved:

- ❖ Mentor-mentee ratio
- ❖ Lack of Research projects by externally funded agencies
- ❖ Lack of quality research work
- ❖ Limited expenditure on books and journals
- ❖ Infrequent alumni meetings; low alumni monetary contribution to the alma mater
- ❖ The alumni minutes of meeting had been recorded in Hindi
- ❖ No professional development programmes for faculty members had been organized
- ❖ Quality initiative by IQAC over the years had been repetitive
- ❖ No national level gender equity programme had been organized
- ❖ Very few renewable energy resources used
- ❖ No significant expenditure had been made in renewable energy resource at the institutional level
- ❖ Infrequent initiatives for local level advantages and disadvantages
- ❖ No course on human ethics and values

Resolution No. 4:

- Proposal of Greenvio Solutions for conducting green audit was presented in the meeting. Prof. Shanthi Sundaram suggested that University of Allahabad and SHUATS must be first contacted for catering information related to green audit conducted by them. It was resolved that firstly local government body should be preferred for this purpose.

Resolution No. 5:

- It was settled that a committee shall be formed to analyse the project report submitted by Dr. Rekha Rani. This committee would be the same review team that had approved of her project topic in the first place, and at least one expert from her domain of research shall also be included in this review team.

- Matter relating IQAC project of Mr. Sugandh Kumar Choudhary was discussed and it was resolved that extension of a period of one year be granted to him for the completion of his project.

Resolution No. 6:

- The report of the summer coaching cell was presented by Dr. Saumya Krishna, coordinator, Summer Coaching Cell.

All the members appreciated the effort made and following suggestions were received:

- ❖ A team should be formulated to analyse the feedback obtained and thereby effect improvements
- ❖ Include some topics on Human values and ethics in the coaching programme
- ❖ Online travel visit can be included to enhance the experience of the students
- ❖ The suggestions given by NAAC peer review team should also be incorporated
- ❖ The placement cell should be linked with the summer coaching programme
- ❖ Coaching shall also be provided for University Entrance Examinations.

Resolution No. 7:

- It was concluded that since the college was granted the permission to run Ph.D. programme in several disciplines, the organization of a workshop on research methodology and ethics was imperative. However, prior to that one day workshop on research methodology and ethics should be organized by the college exclusively for its faculty members. It was resolved that Dr. Meenu Agarwal will be the incharge for both the workshops.

Resolution No. 8:

- It was resolved that the college may collaborate with Waymade College of Education (Charutar Vidyamandal), Gujarat for international conference on "Identity: Formation, Development, Transformation and

Crisis—World at a Cross Road” tentatively to be held in the month of December 2021.

- It was resolved that faculty members of all the five faculties of the college may submit proposal to IQAC for holding national/international seminar in the session 2021-22. The proposals will be discussed and finalized in the next meeting


Any other matter:

- The college has received the permission for running a trial-innovation cell that aims to foster the culture of innovation in all HEIs. The cell mandates the conduct of predesignated programmes in the entire calendar year. It was informed that to that effect, a council needs to be formulated and an advisory meeting would take place. The minutes of that meeting need to be uploaded on the requisite portal. It was resolved to proceed in the matter.
- It was resolved that filled self-appraisal forms of faculty members be kept as record by IQAC. The proforma be revised as per the UGC Regulations of 2018. It was also decided that a revised proforma be used to collect information from the self-financed teachers. All these information would be collected by 31.08.2021.
- There was also a discussion regarding the need to encourage the self-financed teachers to pursue substantial research. It was resolved that their increment should be made dependent on performance.
- It was resolved that following faculty members will be criterion incharges for the 4th Cycle of accreditation:

- ❖ Criterion 1- Dr. Ritu Jaiswal
- ❖ Criterion 2- Dr. Manjari Shukla
- ❖ Criterion 3- Dr. Meenu Agrawal
- ❖ Criterion 4- Dr. Rachna Anand Gaur
- ❖ Criterion 5- Dr. Archana Jyoti
- ❖ Criterion 6- Dr. Preeti Singh
- ❖ Criterion 7- Dr. Neerja Sachdev

The meeting ended with a vote of thanks to the Chair.


Co-ordinator
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